

# Key Changes: BCPA Users who Immunize in LTC Facilities

Effective Fall 2024, Clerk/Clinician roles with Health Authority Association set as BCPA who immunize at Long Term Care (LTC) facilities, must select a Pharmacy Billing Location in addition to Clinic Location when setting User Defaults. This guide does not impact non-BCPA users or BCPA users who immunize at their Pharmacy.

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## 1. Overview

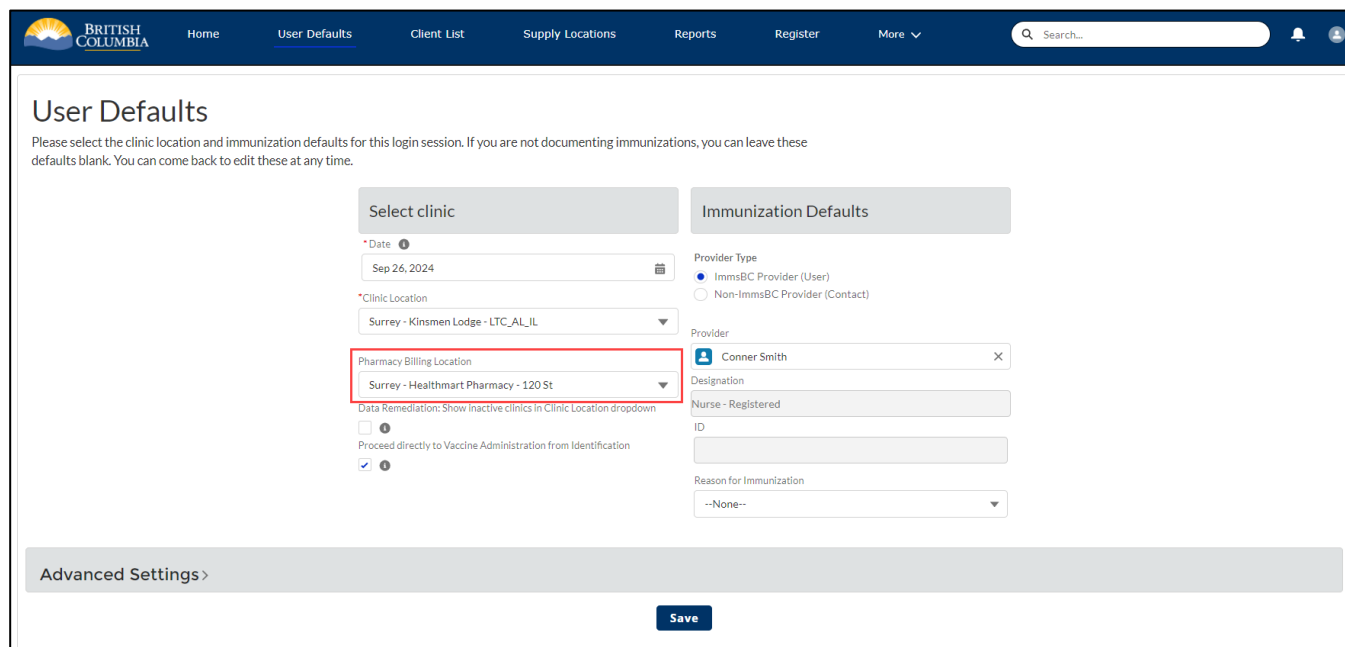
### Key Changes for BCPA Users

- When immunizing at LTC facilities, BCPA users must enter a Pharmacy Billing Location
- Billing Details will display on the Identification page when BCPA users check in clients
- A new BCPA Provider identifier will be added to administered vaccine records
- The Pharmacy Billing Location will be added to reports
- Edits to the Pharmacy Billing Location for immunization claims are role-restricted
- Revision Reasons are required for any updates to billing location
- The Pharmacy Billing Location will integrate into Panorama as comments

## 2. Functionality Details

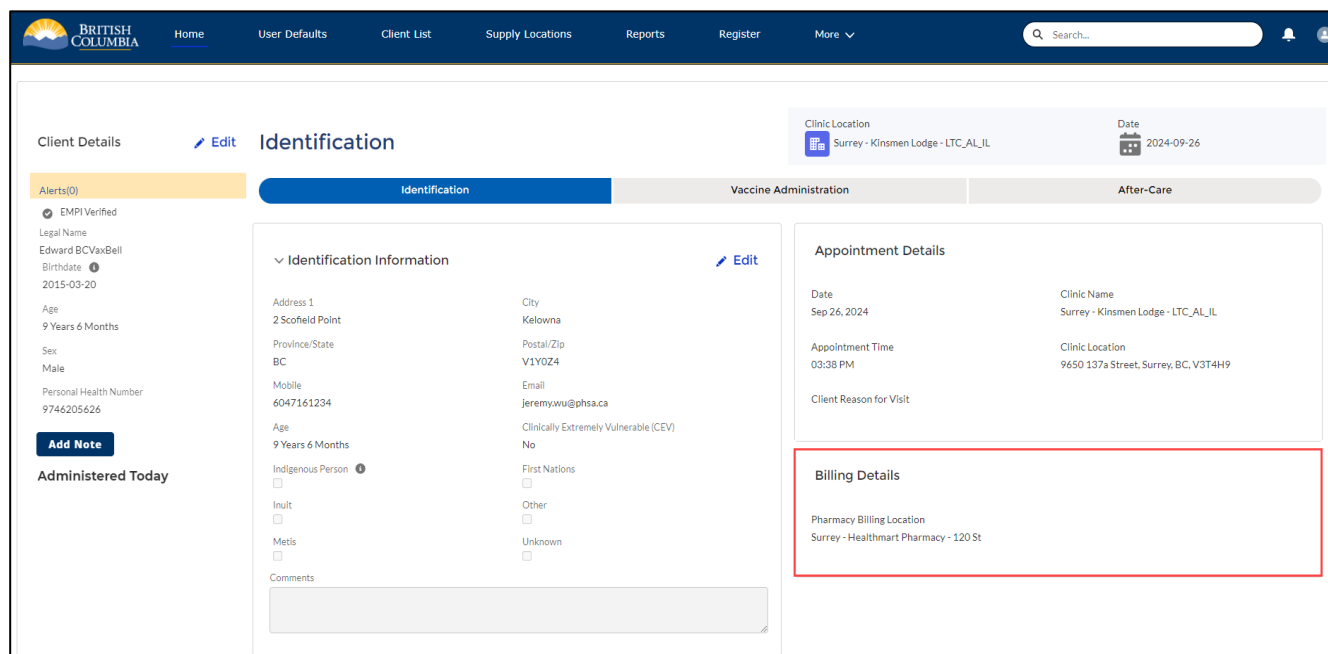
### User Defaults

If a BCPA user selects a Clinic Location that is a *Long Term Care Facility (LTC)*, the user must select a Pharmacy Billing Location. This ensures the correct immunization location is recorded while the pharmacy location information is captured for the billing process.



## Check-In Client Within Vaccine Administration Workflow

When a BCPA user checks in a client through the Client List or client's profile, the Pharmacy Billing Location selected in User Defaults will be prominently displayed on the client's Identification page under the Billing Details section. This will provide immediate visibility of the billing information for the client.



The screenshot shows the BCPA Client Identification page. The page is divided into several sections: Client Details, Identification, Vaccine Administration, and After-Care. The Identification section is currently active. Within the Identification section, there is a sub-section for Identification Information, which includes fields for Address, City, Province, Postal/Zip, Email, Age, and Clinical Status. To the right of the Identification Information, there is a section for Appointment Details, which includes fields for Date, Clinic Name, Appointment Time, and Client Reason for Visit. Below the Appointment Details, there is a section for Billing Details, which is highlighted with a red box. The Billing Details section contains the Pharmacy Billing Location, which is set to 'Surrey - Healthmart Pharmacy - 120 St'.

## Immunization Record Details

When viewing immunization record details after the record has been saved, the Pharmacy Billing Location details and a new identifier, BCPA Provider, will be added in the System Information section. This identifier means a BCPA provider administered the vaccine.

CP Clerks / Clinicians / ImmsBC Admin with Health Authority Association set as BCPA will **not** be able to edit the Pharmacy Billing Location on immunization records after saving if it has been submitted to PharmaNet. This is consistent with current Pharmacy Billing processes.

After Care

Medical Intervention Provider (User) ⓘ

Medical Intervention Provider (Contact) ⓘ

Intervention Necessary

Medical Intervention Submitted By ⓘ

After Care Last Modified

Intervention Note ⓘ

System Information

Description

ImmunizationOrigin

Web Email

Status

New

Ready to Submit to PharmaNet

☐

Pharmacy Billing Location

Surrey - Healthmart Pharmacy - 120 St

BCPA Provider

☒

Pharmacy - Not Billed ⓘ

☐

Contact Name

Subject

Priority

Medium

PIR Immunization ID

Documented Without Appointment

☐

New Value:

COVID-19 mRNA

Date:

2024-09-26, 3:40 p.m.

Field:

Vaccine Submitted By

User:

Conner Smith

Original Value:

New Value:

Conner Smith

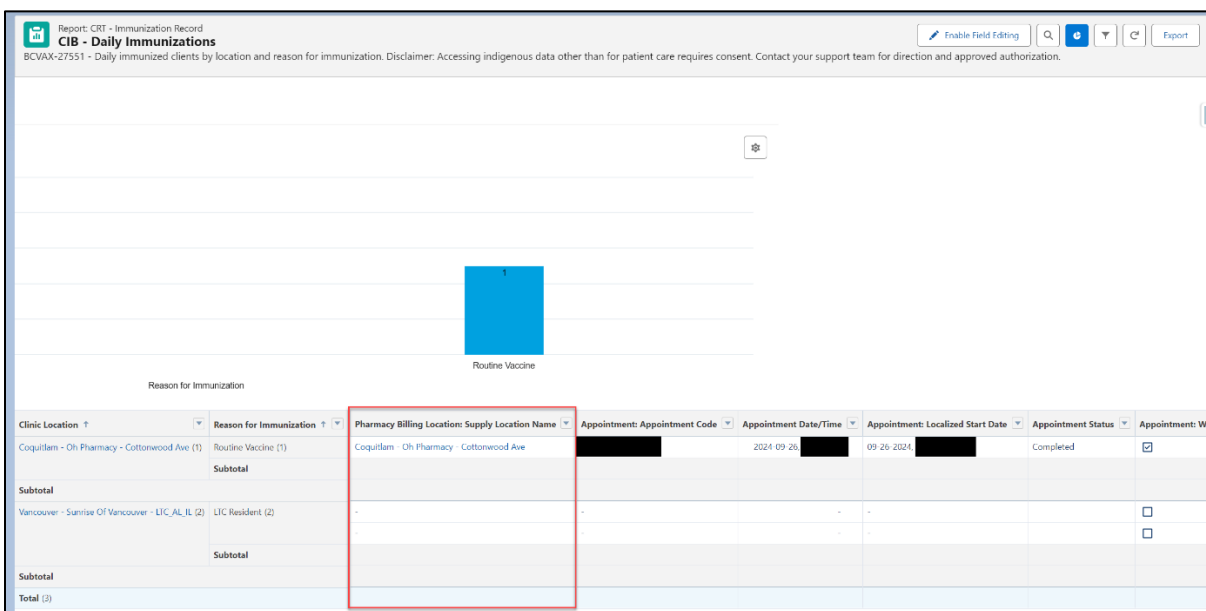
View All

⚡ Claims (0)

▼

## Pharmacy Billing Location on Reports

The Pharmacy Billing Location field has been added to the *CIB - Daily Immunizations* and *Audit - Incomplete past imms-Full Details* reports. When users access reports and view data, the billing location will be visible, allowing users to identify LTC immunizations administered by Pharmacy providers.



| Clinic Location                                  | Reason for Immunization | Pharmacy Billing Location: Supply Location Name | Appointment: Appointment Code | Appointment Date/Time | Appointment: Localized Start Date | Appointment Status | Appointment: Waiver                 |
|--------------------------------------------------|-------------------------|-------------------------------------------------|-------------------------------|-----------------------|-----------------------------------|--------------------|-------------------------------------|
| Coquitlam - Oh Pharmacy - Cottonwood Ave (1)     | Routine Vaccine (1)     | Coquitlam - Oh Pharmacy - Cottonwood Ave        |                               | 2024 09 26            | 09 26 2024                        | Completed          | <input checked="" type="checkbox"/> |
| Subtotal                                         |                         |                                                 |                               |                       |                                   |                    |                                     |
| Vancouver - Sunrise Of Vancouver - LTC_AL_IL (2) | LTC Resident (2)        |                                                 |                               |                       |                                   |                    | <input type="checkbox"/>            |
| Subtotal                                         |                         |                                                 |                               |                       |                                   |                    | <input type="checkbox"/>            |
| Total (3)                                        |                         |                                                 |                               |                       |                                   |                    |                                     |

## BCH PharmaNet Claims Process

The Pharmacy Billing Location is used in the ImmsBC-to-PharmaNet integration to ensure claims are generated accurately. If a claim has been created for an immunization record, the Pharmacy Billing Location can only be edited by the PPHIS OPS team. When a change is made to the Pharmacy Billing location, a Revision Reason must be provided to track changes and ensure accountability.

## Integration

The Pharmacy Billing Location is included as a comment on the immunization record when submitted to PIR.

## Video

Click the link below to watch a video describing the key changes for BCPA users.

[Key Changes for BCPA Users who Immunize at LTC Facilities](#)

## Revision History

| Date           | Version | Author(s)                                      | Changes / Comments                                                           |
|----------------|---------|------------------------------------------------|------------------------------------------------------------------------------|
| September 2024 | 1.0     | M. Canning<br>N. Nijjar<br>H. Xing<br>C. Smith |                                                                              |
| October 2024   | 2.0     | M. Canning<br>N. Nijjar<br>H. Xing<br>C. Smith | Embedded an external link to a video demo of the key changes for BCPA users. |