

Pharmacy provisioning for ImmsBC via OneHealthID

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BCPhA is no longer granting pharmacy users access to ImmsBC. Instead, pharmacy users must go to [OneHealthID \(www.healthprovideridentityportal.gov.bc.ca\)](http://www.healthprovideridentityportal.gov.bc.ca), click on ImmsBC, then click on one of the three buttons in the green box in the screenshot below: **Include your Pharmacy in ImmsBC**, **Claim your Pharmacy in ImmsBC** and **Manage Pharmacy Staff**. See more information and next steps below.

[Home](#) > [Access](#) > ImmsBC

ImmsBC

All community pharmacies providing publicly funded influenza vaccines are required to use ImmsBC to manage all aspects of the administration of flu and COVID-19 vaccines to British Columbians. ImmsBC is used for scheduling, managing appointments, entering vaccine records and inventory. Patients are able to see if your pharmacy provides influenza vaccines, COVID-19 vaccines or both vaccination types prior to booking.

For pharmacies that currently have access to ImmsBC, you can manage your existing pharmacy information.

Instructions

- ✓ Create a BCProvider Credential
- 2 Multi-Factor Authentication (MFA) Set-Up Guide
- 🔑 Login to the ImmsBC portal with your BCProvider

Use your newly created BCProvider to login to the ImmsBC portal



Login to the ImmsBC portal with your BCProvider

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 Reset

Manage Pharmacy Staff

Include your Pharmacy in ImmsBC

Claim your Pharmacy in ImmsBC






ImmsBC
 Login once the Instructions are complete.

A. Include your Pharmacy in ImmsBC

If your pharmacy has NOT been registered with ImmsBC for a previous immunization campaign, do the following to register:

Make sure you are registered for [CareConnect](#) before starting.

In OneHealthID, in the ImmsBC card, click **Include your**

Pharmacy in ImmsBC (see screenshot right). An e-Survey will

launch. Complete the survey. Registration may take up to five business days. If you have issues, with this step, see the *Troubleshooting* section below.

Include your Pharmacy in ImmsBC

B. Claim your Pharmacy in ImmsBC

Claim your Pharmacy in ImmsBC allows a registered pharmacist with a college ID to claim a pharmacy registered with ImmsBC.

If the *Include your Pharmacy in Imms BC* survey is complete, OR if your pharmacy has been registered with ImmsBC for a past immunization campaign, go to [OneHealthID](#). Click the **ImmsBC card**. Click **Claim your Pharmacy in ImmsBC**.

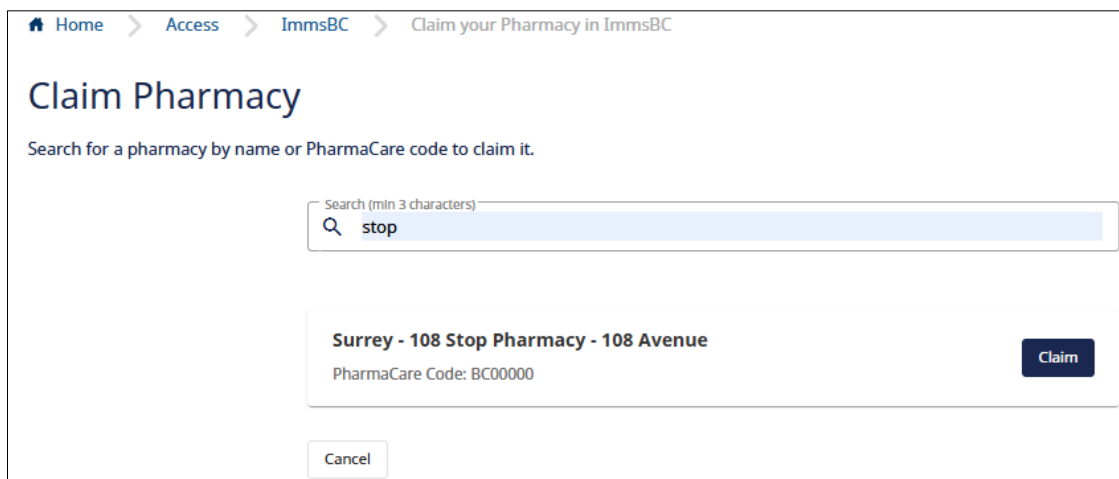
Claim your Pharmacy in ImmsBC

A search box will display as in the screenshot right.

Start entering the **pharmacy name** as it appears on the CareConnect

Compliance Certificate, or its **PharmaCare code**. Matches will display. When the pharmacy you want displays, click **Claim** in the same row. This will make you the pharmacy lead for this pharmacy. You can claim multiple pharmacies.

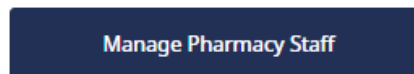
If your pharmacy doesn't appear or if you select the wrong pharmacy, see the *Troubleshooting* section below.



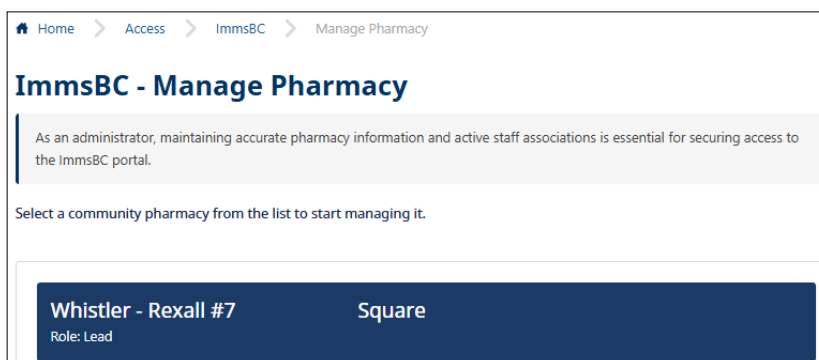
C. Manage Pharmacy Staff

Manage Pharmacy Staff allows a pharmacy lead to invite staff to their pharmacy in ImmsBC.

Once you've claimed one or more pharmacies, click **Manage Pharmacy Staff**.

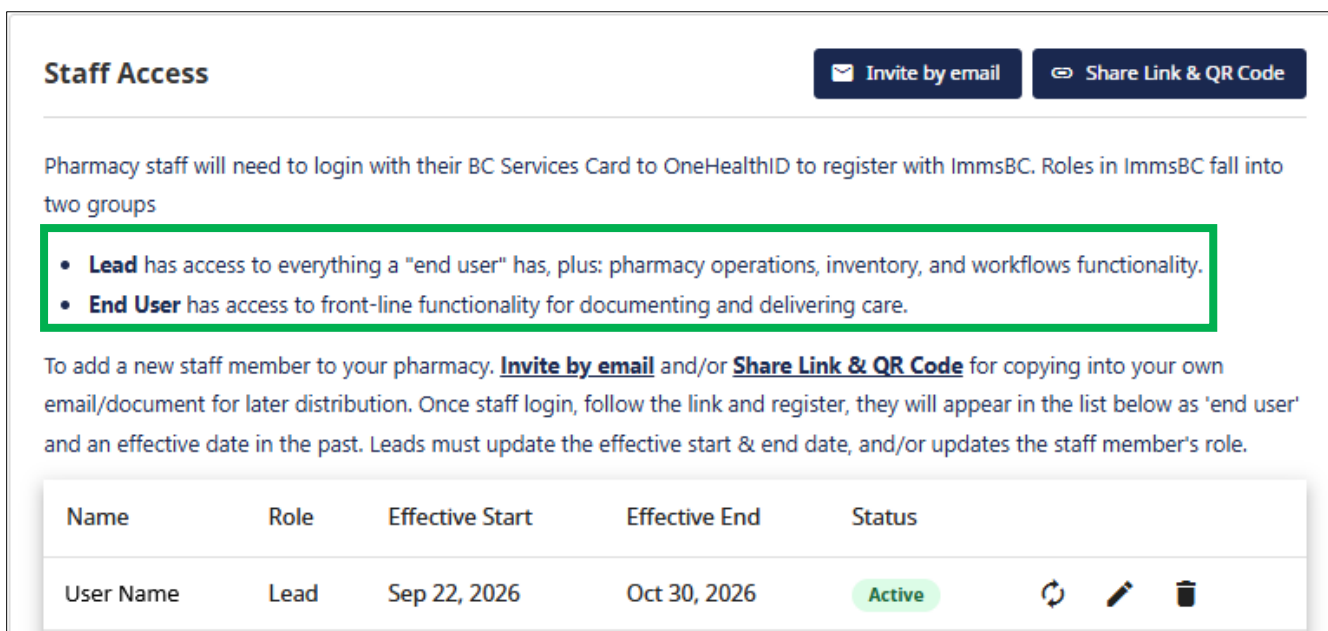


Your claimed pharmacy/pharmacies will display as in the screenshot right. Select a **Pharmacy**. The first time you select one, you will have to enter the pharmacy email or the pharmacy lead's email.



Staff Access

The *Staff Access* screen will display. The user who claims the pharmacy will be given a *Lead* role. All other users start with the *End User* role, but the *Lead* can change another other user's *Roles* to create more *Leads*. **For descriptions of the *Lead* and *End User* roles**, see green box in the screenshot below.



Invite Staff

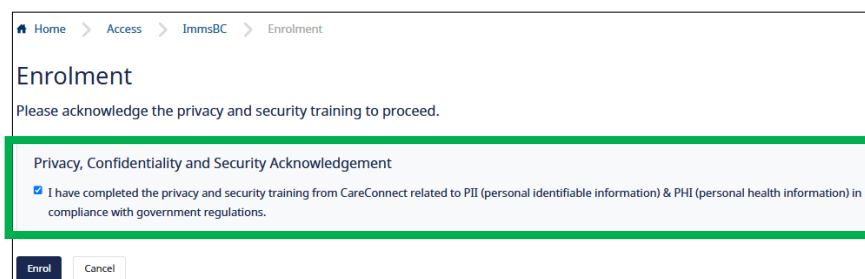


Next, the first pharmacy lead must invite other pharmacy staff (licenced or un-licenced, new or returning) to “attach” to the pharmacy in ImmsBC by using the *Invite by email* or *Share Link & QR Code* buttons at the top of the page. See screenshot above.

Click **Invite by email** to generate an email with instructions for how staff should “attach” to the pharmacy.

Click **Share Link & QR Code** to generate a web link and QR code that can be emailed. Both the web link and QR code will link to a page with instructions.

Once the staff member has completed the instructions, they’ll see the message in the screenshot below. After they tick the **Privacy, Confidentiality and Security Acknowledgement**



Home > Access > ImmsBC > Enrolment

Enrolment

Please acknowledge the privacy and security training to proceed.

Privacy, Confidentiality and Security Acknowledgement

☒ I have completed the privacy and security training from CareConnect related to PII (personal identifiable information) & PHI (personal health information) in compliance with government regulations.

Enrol Cancel

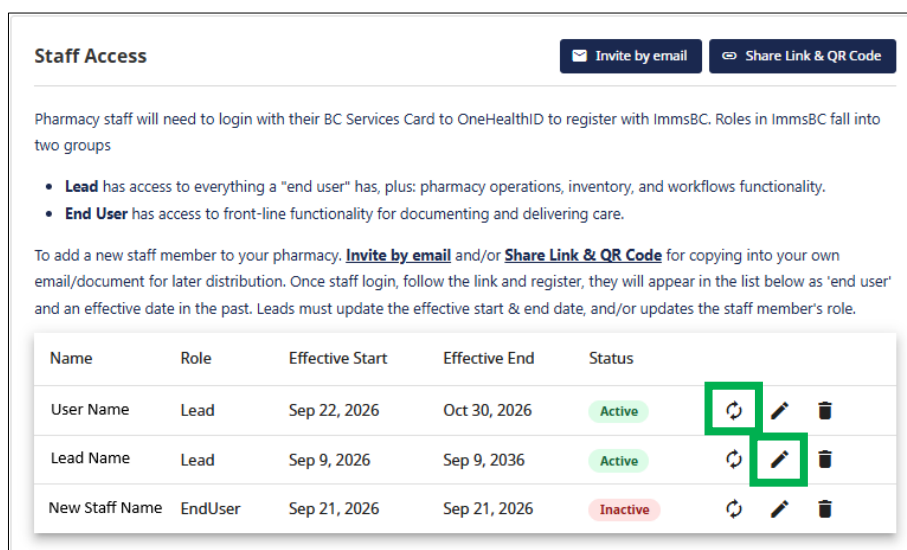
checkbox and click **Enrol**, their

names will display in the pharmacy’s *Staff Access* tools. The pharmacy lead need to refresh the page to see them. New staff will have a *Status* of *Inactive* and the pharmacy lead will have to active them.

Activate Staff

To **activate** an *Inactive* staff member, use a. or b. below.

- Click  to set the staff member’s **Effective End** to Aug. 1, 2027, or the end of the spring campaign.
- Click  and click on **Effective End** to set a different end date.



Staff Access **Invite by email** **Share Link & QR Code**

Pharmacy staff will need to login with their BC Services Card to OneHealthID to register with ImmsBC. Roles in ImmsBC fall into two groups

- Lead** has access to everything a “end user” has, plus: pharmacy operations, inventory, and workflows functionality.
- End User** has access to front-line functionality for documenting and delivering care.

To add a new staff member to your pharmacy. **Invite by email** and/or **Share Link & QR Code** for copying into your own email/document for later distribution. Once staff login, follow the link and register, they will appear in the list below as ‘end user’ and an effective date in the past. Leads must update the effective start & end date, and/or updates the staff member’s role.

Name	Role	Effective Start	Effective End	Status	
User Name	Lead	Sep 22, 2026	Oct 30, 2026	Active	  
Lead Name	Lead	Sep 9, 2026	Sep 9, 2036	Active	  
New Staff Name	EndUser	Sep 21, 2026	Sep 21, 2026	Inactive	  

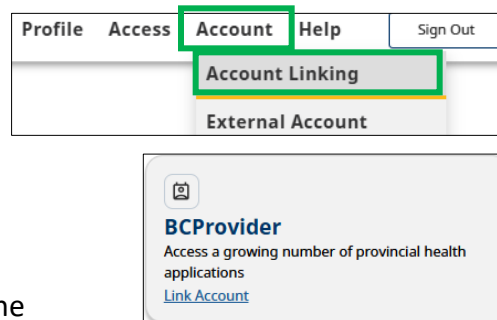
To change a staff member’s **Role**, click  then select from the *Role* dropdown.

To **delete** a staff member, click . To **re-add** a staff member, invite the member again.

D. Troubleshooting

If the buttons inside the ImmsBC Card are greyed out: you must set up a BCProvider account inside OneHealthID:

1. Click **Account**, then **Account Linking** in the top right of the browser. See screenshot right.
2. The *Account Linking* page will open. Click **BCProvider**.
3. Click **First time setup** near the bottom of the page. Enter a password. Click **Enrol** to link the BCProvider account with the OneHealthID profile.



If you claim the wrong pharmacy, contact OneHealthID@gov.bc.ca to fix the error.

If your ImmsBC bookmark doesn't work: The saved link may be out of date. The current link for ImmsBC is: <https://cp.getvaccinated.gov.bc.ca>.

Revision history

DATE	#	AUTHOR(S)	CHANGES/COMMENTS
2026SEP28	2.0	M. Wayling, D. Bartoszewski	Created.